



Careers through  
Culinary Arts Program

## 2011-2012 C-CAP Teacher Contract

As a teacher participating in the 2011-2012 Careers through Culinary Arts Program, I am required to submit this contract.

**By accepting the benefits listed on page 7 of the 2011-2012 C-CAP Teacher's Guide, I agree to fulfill the following terms in the 2011-2012 school year:**

Please read the terms and sign your initials; confirming you've read and agree by the terms stated.

- \_\_\_\_\_ I will check my email regularly for updates and information from C-CAP.
- \_\_\_\_\_ I will train interested and eligible students at my school for the preliminary *C-CAP Cooking Competition for Scholarships*.
- \_\_\_\_\_ I will train students from my school who are selected as finalists for the *C-CAP Cooking Competition for Scholarships*.
- \_\_\_\_\_ I will announce and post any *C-CAP Cooking Competition for Scholarships* information or deadlines to interested and eligible students.
- \_\_\_\_\_ I will write a Letter of Recommendation for each student that I am training for the C-CAP competition. I understand that this letter must be typed and on school letterhead.
- \_\_\_\_\_ I will instruct my students to write thank you letters to individuals or organizations that have donated products or services as a result of my relationship to C-CAP. I will collect the thank you letters and send them to the appropriate contact.
- \_\_\_\_\_ I will send the product sponsor thank you letters to the Office Manager at the national C-CAP office in New York, no later than May 1, 2012.
- \_\_\_\_\_ I will not solicit additional donations from sponsors, chefs or industry personnel already contributing products and/or services to my school through C-CAP unless I get prior consent from my C-CAP Program Coordinator.
- \_\_\_\_\_ I will attend the teacher training opportunities offered by my local C-CAP Coordinator, upon school administrator's approval.

Teacher Signature \_\_\_\_\_ Print name \_\_\_\_\_

Principal Signature \_\_\_\_\_ Print name \_\_\_\_\_

High School \_\_\_\_\_ Date \_\_\_\_\_